

Cyngor Cymuned Abbeycwmhir Community Council

Clerk: Vanessa L Garwood
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The ANNUAL MEETING of the Community Council will be held on **Thursday 19th MAY 2022** at the Phillips Hall, Abbeycwmhir beginning at. **7.00 pm**

DO NOT ATTEND THE MEETING IF YOU OR ANYONE IN YOUR HOUSEHOLD ARE SHOWING ANY CORONAVIRUS SYMPTOMS Please note **a remote meeting may need to be scheduled on the day if there are requests to attend remotely** as there is no internet access in the hall.

Kind regards, Vanessa L Garwood **Clerk to the Council** 14th May 2022

1. Apologies for absence
2. Signing of Declaration of Office by Chairman and Vice Chairman and of the ongoing acceptance of the code of conduct by all members.
3. Appointment of Officers for 2022-23: (a) Chairman; (b) Vice-Chairman:
4. To declare Matters of Interest on Agenda
5. Minutes of the AM held on 20th May 2021 (reviewed and signed 19/08/2021)
6. Matters arising from Minutes of the 2021 AM.
7. Outgoing Chairman's Report
8. To review and adopt Community Council Governance documents: Standing Orders; Financial Regulations; Risk Assessment and Asset Register; Members Expenses (Opt-out for completion)
9. Financial Report – 2021-22 end of year accounts.
10. Review Signatories List and Clerk's authorisation on Bank Account (for a future meeting).
11. Insurance: To review the Fidelity Guarantee for 2022/23 and appoint insurers.
12. To review the salary and terms of the Clerk. To be considered at precept.
13. To consider the dates and times of meetings for the ensuing year. The suggested meeting times are:

Date	Meeting	Time	Key Agenda Items
16 June 2022	Ordinary	7pm	Sign Annual Return
18 August 2022	Ordinary		
17 Nov 2022	Ordinary	7pm	Review 2021 Budget and consider 2022-23 Budget and Precept
16 Feb 2023	Ordinary	7pm	Appoint Internal Auditor
18 May 2023	AGM & Ordinary	7.3030pm	Approve 2022-23 Accounts
<i>Ad hoc meetings may be set between these dates as Council business dictates. Councillors will be notified as necessary.</i>			

14. Close

Members of the public wishing to join the meeting will be required to comply with COVID-19 restrictions applying to both public gatherings and in place at the venue at the time. Members of the public wishing to join remotely should advise the Clerk by 10.00 am on the morning of the meeting, by email, in order that arrangements for meeting access may be made.